

**BYLAWS OF CENTRAL VIRGINIA
VOLLEYBALL, INC.**

November 5, 2006

Bylaws of Central Virginia Volleyball, Inc.

Article I. Name. The organization shall be known as the Central Virginia Volleyball, Inc. (CVV), an entity created in 2003.

Article II. Mission. Central Virginia Volleyball, Inc. is a nonprofit, educational organization that fosters the physical, mental, and emotional growth and development of all participants through the sport of volleyball at all levels. Our mission is to make volleyball fun and instill in young players a lifelong passion for the sport.

Article III. Partnership. Central Virginia Volleyball, Inc. in agreement with the City of Lynchburg, shall administer the region's (comprised of the population within the contiguous area located within the City of Lynchburg, and the counties of Bedford, Campbell, Amherst, and Appomattox, hereinafter referred to as "the region") volleyball programs for youth and adult, including recreational, travel and adult volleyball activities.

Article IV. Affiliations. Central Virginia Volleyball, Inc. shall be affiliated with USA Volleyball Old Dominion Region.

Article V. Youth Volleyball Philosophy. All youths in the region shall have the opportunity to play quality volleyball at a level commensurate with their skills without regard to financial ability.

Article VI. Purpose.

Section 1. Central Virginia Volleyball Travel (USA Volleyball) Division. Central Virginia Volleyball shall operate a travel volleyball program for boys' and girls' teams (U-13 through U-19 age groups). Teams participate in the Old Dominion Region during the winter and spring season (December through early June). Tryouts or player assessments shall be held annually for these teams. The Board of Directors shall determine the annual fee structure for travel players and the policies governing the program. Upon request, financial assistance for fees and equipment is available on a very limited basis.

Central Virginia Volleyball shall operate a travel volleyball program for adults. Teams participate in the Old Dominion Region during the winter and spring season (December through June). Team captains that wish to form teams may select adult team members but there will be no tryouts for the adult travel teams. CVV will provide administrative support and practice venues for the adult travel teams. The Board shall determine the fee structure for the adult travel teams based on services provided.

Section 2. Recreation Teams Division—Youth. Central Virginia Volleyball shall operate a recreational volleyball program (indoor and/or outdoor) for the youths of the region. Registration is required but participation is open to all interested boys and girls ages 8-19 without regard to financial ability. The Board of Directors shall determine the fee structure for recreation players and set policies governing the program.

Section 3. Adult Volleyball. Central Virginia Volleyball shall facilitate the operation of a recreational program (indoor and outdoor) for adult players (16 and over).

Section 4. Developmental Program. Central Virginia Volleyball shall facilitate the operation of a developmental program, which shall focus on the development of players between U-10 and U-19 through the use of highly qualified coaching and competitive play. The purpose of the developmental program is to prepare youth recreation players for the travel division.

Article VII. Business and Affairs. The business and affairs of Central Virginia Volleyball shall be conducted by its elected Officers and a Board of Directors.

Article VIII. Board of Directors.

Section 1. Composition of the Board of Directors. The Board of Directors shall consist of the organization's four elected Officers and a minimum of five additional elected Directors. The Directors may include, but are not limited to, the following: Travel, Recreation, Developmental League, Referees, Tournaments, Sponsors and Fundraising, Facilities, Director of Coaching and Player Development, Coaching Advisory Council (i.e., local high school and college coaches), and Capital Projects.

Section 2. Selection of Directors. Directors shall be elected at the June Board meeting each year. If more than one candidate is nominated to any office, the candidate receiving the most votes from those Directors present will be elected. The Directors elected shall hold office from September 1 through August 31. There is no limit to the number of terms any Director may serve. The Executive Committee may appoint additional Directors during the year with approval from the Board of Directors.

Section 3. Ex Officio Members. The Executive Committee shall appoint, subject to approval of the Board of Directors, persons in the region on a year to year basis to serve in an ex officio status as deemed appropriate, who may include:

The Director of Coaching and Player Development, if not a member of the Board of Directors, in accordance with Article XII, Section 3, and the Club Administrator if not a member of the Board.

Section 4. Student Ex Officio Members. The Board of Directors is authorized to select as many as four youth players to serve as ex officio and nonvoting members. The term of office for the student ex officio members shall run from September 1-August 31,

and a student ex officio member may serve a limit of one term, in order to extend the opportunity for service to as many students as possible.

Section 5. Removal of Directors. Any Director may be removed by a two-thirds majority vote of all members of the Board of Directors.

Section 6. Filling of Vacancies. If any Director's position becomes vacant, the vacancy shall be filled by appointment of the Officers and must be approved by the Board of Directors.

Article IX. Officers of the Organization.

Section 1. Officers. Officers of Central Virginia Volleyball shall consist of a Commissioner, Assistant Commissioner, Secretary and Treasurer.

Section 2. Election and Term of Office. At the June meeting, the Board of Directors will elect officers for the next year. If more than one candidate is nominated to any office, the candidate receiving the most votes from those Directors present will be elected. The Officers elected shall hold office from September 1 through August 31. There is no limit to the number of terms and Officer or Director can serve.

Section 3. Removal of Officers. Any Officer may be removed by a two-thirds majority vote of all members of the Board of Directors.

Section 4. Filling of Vacancies. If any office becomes vacant, the vacancy shall be filled by the majority vote of those present and voting at any regular or special meeting of the Board of Directors.

Article X. Duties of the Officers of the Organization.

Section 1. Commissioner. The Commissioner shall function as the chief executive officer of the organization and shall have responsibility for the administration of the club affairs and the supervision of its various committees and individuals who are compensated for their services by Central Virginia Volleyball. The Commissioner shall serve as Chair of the Board of Directors and be responsible for the implementation of its policies. The Commissioner shall execute deeds and contracts for the organization except where otherwise required by law. The Commissioner or his/her designee shall represent Central Virginia Volleyball in all dealings with affiliate organizations or other organizations for the promotion of volleyball. Subject to the advice and consent of an adjudicatory committee, authority shall reside in the Commissioner or his/her designee to sanction upon any coach, player, parent of any player or manager for Central Virginia Volleyball such punitive measures for just cause as deemed appropriate, including written reprimand, temporary suspension, and permanent expulsion from the Club.

Section 2. Assistant Commissioner. The Assistant Commissioner shall perform the duties and have the power of the Commissioner during the absence or disability of the

Commissioner. The Assistant Commissioner shall perform other duties as designated by the Board of Directors or the Commissioner.

Section 3. Secretary. The Secretary shall attend all meetings of the Board of Directors, keep accurate minutes of all Board meetings and submit a typed copy of the minutes to the Club Administrator who will copy and distribute the minutes to the Directors, Travel Team Managers, and others as designated by the Board of Directors on a timely basis. The Secretary will oversee the maintenance and timely updating of the Bylaws and the Policies of the Organization. The Secretary shall perform correspondence functions as designated by the Board of Directors or the Commissioner.

Section 4. Treasurer. The Treasurer shall have the care and custody of all monies, funds, securities, and financial records and reports of the organization. The Treasurer and/or the Club Administrator shall collect all player fees and other club revenues. The Treasurer shall have the power to sign checks and drafts of the organization and is responsible for the payment of all expenses. The Treasurer shall be bonded. The Treasurer shall maintain such banking accounts as are necessary and keep a full and accurate account of all monies received. The Treasurer shall give a written financial report at each regular meeting of the Board of Directors. The Treasurer will supervise all fund raising efforts performed by the organization. The Treasurer shall arrange an annual minimal compilation and any review or audits obtained by club or Grantors. The Treasurer shall file required tax returns and maintain the organization's tax status: tax returns, maintain the club's charitable solicitation status, and the organization's tax status.

Article XI. Meetings of the Board of Directors.

Section 1. Regular Meetings. The Board of Directors shall meet monthly and at such other times, as it deems necessary. All meetings are open to parents, coaches players and all others who wish to attend.

Section 2. Special Meetings. Special Meetings may be called by the Commissioner or by a majority of the Board of Directors.

Section 3. Notification. The Board of Directors shall publish a calendar of its monthly meetings. Notification of special meetings shall occur either by mail, telephone, or facsimile machine (if available), at the discretion of the Commissioner, depending on the situation.

Section 4. Cancellation or Postponement of Meetings. The Commissioner shall have the authority to cancel or postpone a regular meeting of the Board of Directors if there are no agenda items requiring the board's immediate action.

Section 5. Voting. Each Officer and Director shall be entitled to cast one vote in all matters coming before the Board of Directors. A simple majority of directors present and voting at any regular or special meeting of the Board of Directors shall be required to

pass any motion, except an amendment to the Bylaws, which requires a two-thirds majority vote of all members of the Board of Directors. A quorum must be present to conduct a vote. A quorum is defined as one more than one-half of the voting members of the Board.

Section 6. Procedure. All regular and special meetings of the full Board of Directors shall be conducted with *Roberts' Rules of Order*, except when adherence to *Roberts' Rules* would contradict any existing bylaw.

Article XII. Assignments of Tasks and Areas of Responsibilities.

Section 1. Scope of Duties. The Board of Directors shall assign administrative tasks and areas of responsibility to its members and others it shall from time to time deem appropriate.

Section 2. Club Administrator. The Board of Directors may engage an administrator to handle day-to-day operations of Central Virginia Volleyball, Inc.. The Club Administrator shall have custody of the organization's records and reports (other than financial records and reports) and will carry out job duties as determined by the Commissioner and the Board of Directors. The Board of Directors shall determine the terms of employment and the stipend for the Club Administrator's position.

Section 3. Director of Coaching and Player Development. The Director of Coaching and Player Development, who may be either an ex officio member or a member of the Board of Directors, shall advise the Board in the selection of Coaches for the teams of Central Virginia Volleyball, Inc., in matters pertaining to player development and in other technical matters relating to the sport of volleyball. The Director of Coaching and Player Development shall function as the liaison between the Board of Directors and Coaches as a group and provide counsel to the Coaches. The Director of Coaching and Player Development shall be responsible for providing training, certification opportunities and clinics for Coaches. The Director of Coaching and Player Development shall provide player development opportunities and clinics for CVVC players of all ages. If the Director of Coaching and Player Development is an ex officio member, the Board of Directors shall determine the terms of the professional arrangement, including the annual stipend. If the Director of Coaching and Player Development is a voting member of the Board of Directors, a stipend is not permitted.

Section 4. Categories of Coaches. Recreation coaches and adult travel coaches are unpaid volunteers who donate their time and talents to teach volleyball skills and encourage good sportsmanship. Youth travel coaches receive an honorarium for their time and travel expenses. Individual teams are prohibited from soliciting any coach and are prohibited from providing him/her with a financial supplement. (Teams may provide an end-of-season token of their appreciation to coaches and/or others, if they so choose.)

Article XIII. Finance.

Section 1. Fiscal Year. The organization's fiscal year shall be September 1 through August 31.

Section 2. Annual Budget. The treasurer shall submit an annual budget to the Board of Directors for its approval prior to the beginning of each fiscal year.

Section 3. Authorization of Debt. No debt or obligation shall be incurred for or on behalf of The Virginia Volleyball Club by any director, officer, committee, agent, coach, manager, employee, player or other persons except under the authority given by the Board of Directors.

Article XIV. Participation.

Section 1. Payment of Fees. A player may not participate in games or practices until his/her registration fees have been paid in full. Central Virginia Volleyball, Inc. does provide financial assistance in the form of scholarships or fee waivers for those individuals who apply and qualify.

Section 2. Medical Release Form. A player may not participate in games or practices until a signed medical authorization form has been submitted to Central Virginia Volleyball, Inc. by his/her parent(s) or legal guardian(s).

Section 3. Proof of Age. A player may not participate in games or practices until proof of the player's date of birth is submitted to Central Virginia Volleyball, Inc. by his/her parent(s) or legal guardian(s). Once submitted, this documentation shall remain on file with CVVC.

Article XV. Identification.

Section 1. Colors. Official colors of Central Virginia Volleyball, Inc. shall be red, white, and blue. The design and style of travel uniforms shall be authorized by the Board of Directors and shall be identical in appearance for all age groups, with the official colors predominant. Recreation teams Division shirts shall feature a broad spectrum of colors to provide differentiation between the teams.

Section 2. Logotype and Graphics. The official logotype of Central Virginia Volleyball, Inc. shall be authorized for use on the organization's stationary, player's uniforms and other promotional materials. Specifications for its use and display are contained in the organization's graphic standards guidelines.

Section 3. Travel Team Names. All Travel Division Teams shall be designated as "Central Virginia Volleyball, "CVV, "Heart of Virginia," or HOV, Age Group, -1 or -2". Travel team division teams shall be sponsored wherever possible by area businesses, organizations or individuals. Each sponsored team will carry the sponsor's identity, and

team shirts will prominently display the name/logo of the sponsor. The sponsor will also receive a plaque or other appropriate token, which expresses the Board's appreciation. The Board of Directors will set sponsor fees. A team is not required to have a sponsor to compete.

Section 4. Recreation Team Names (Youth and Adult). Recreation division teams shall be sponsored wherever possible by area businesses, organizations or individuals. Each sponsored team will carry the sponsor's identity, and team shirts will prominently display the name/logo of the sponsor. The sponsor will also receive a plaque or other appropriate token, which expresses the Board's appreciation. The Board of Directors will set sponsor fees. A team is not required to have a sponsor to compete.

Article XVII. Communications.

Section 1. Handbook. Central Virginia Volleyball, Inc. shall provide each player's family with a Handbook for Players and Parents. Information in the Handbook shall be updated as necessary.

Section 2. Newsletter. Central Virginia Volleyball, Inc. shall produce and distribute a regular newsletter for players, parents, coaches and sponsors to provide relevant information and to promote the community's interest in volleyball.

Article XVII. Dissolution. Upon the dissolution of the organization, the Board of Directors will, after discharging all liabilities and obligations or making adequate provision therefore, dispose of all the remaining assets of Central Virginia Volleyball, Inc. to any organization organized for charitable, scientific, literary, cultural and/or educational purposes as shall at the time qualify as an exempt organization under section 501 (c) (3) of the Internal Revenue Code.